



Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the form using a ball point pen and send it to:

Hon Treasurer
Society of Education Consultants
1 Finch Lane
Bushey
Herts
WD23 3AH

Originator's Identification Number

9 7 4 2 1 9

Name(s) of Account Holder(s)

Two empty lines for account holder name.

Bank/Building Society account number

Eight empty boxes for account number.

Branch Sort Code

Six empty boxes for branch sort code.

Name and full postal address of your Bank or Building Society

To: The Manager Bank/Building Society
Address
Postcode

FOR SEC OFFICIAL USE ONLY
This is not part of the instruction to your Bank or Building Society
Please select the type of membership you are applying for/renewing:
Full Membership (£108)
Retired Membership (£25)
Associate Membership (£36)
Small Business Membership (£300 –up to 10 employees)
Large Business Membership (£750 –over 10 employees)
Print your name here:

Instruction to your Bank or Building Society

Please pay SEC Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with SEC and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)
Date

Reference Number

Twelve empty boxes for reference number.

Banks and Building Societies may not accept Direct Debit Instructions from some types of account

DDI 1

This guarantee should be detached and retained by the Payer

The Direct Debit Guarantee



- This Guarantee is offered by all Banks or Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change SEC will notify you 21 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by SEC or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.